



June 2021

Dear Parents/Carers

## Duke of Edinburgh's Award at Brockington College

I would like to offer all students in year 9 the opportunity to enrol on the Duke of Edinburgh Award. This course will start in September 2021, but by enrolling now, it means that each student taking part will be able to start at least one of their sections immediately.

### The award is run as follows:

- In September, all students involved will attend an induction. They will be introduced to the eDofE website and information about the physical, skills and volunteering sections will be given out.
- At this point, students are expected to start at least one of these sections. The expectation is that they will have completed one section before they go on a practice expedition and another section before they go on an assessed expedition.
- In the spring term, there will be a number of training sessions that prepare students for the expedition section of the award. Attending the training is a compulsory part of the course, so that we are confident that students have the knowledge and understanding to cope with the challenges of trekking and the countryside. The training sessions take place after school and run from 3.15pm – 4.15pm.
- In the summer term, students will take part in two expeditions. The practice expedition is on a Saturday and Sunday, whereas the assessed expedition is on a Friday and a Saturday. There will be a choice of dates that they can attend

### The cost of the award is as follows:

- The initial cost for enrolling your child is £50, which is non-refundable. This also covers the cost of the DofE licence that the school has to have to run the award. This is due in July this year.
- Once we get to the expeditions, there is a further cost. This covers the cost of campsites, transport to and from the expedition, the provision of an approved assessor for the qualifying expedition and a contribution towards the maintenance of borrowed equipment.
- The second cost will be a maximum of £100 and will be split into two equal instalments. Each instalment must be received before your child can attend an expedition.
- All payments should be made via ParentPay by the instalment dates. If your child is eligible for opportunity funding, please contact the school office for a claim form.

If you would like to enrol your child on the award, please complete the form on the next page and return it either to Mr Gardner in the PE office or can be sent via email to [dofe@brockington.leics.sch.uk](mailto:dofe@brockington.leics.sch.uk). This will need to be done by Friday 25 June. ParentPay will be opened on Monday 28 June for the £50 enrolment fee.

If you have any queries or concerns, please email me at [dofe@brockington.leics.sch.uk](mailto:dofe@brockington.leics.sch.uk) or telephone the school reception and leave a message.

Yours sincerely

Mr M Gardner  
DofE Manager



THE CHURCH OF ENGLAND

SIAMS outstanding



THE NATIONAL SOCIETY





## DofE Participant Enrolment Form

Please print clearly in CAPITALS or type your details in. You must complete all of the questions.

**DofE Centre and group details (if you know them):**

|                                  |                       |
|----------------------------------|-----------------------|
| DofE Centre: BROCKINGTON COLLEGE | DofE group: 2021 - 22 |
|----------------------------------|-----------------------|

**DofE level:**

|   |
|---|
| Bronze  |
| Have you registered for any previous levels of the DofE? No <input type="checkbox"/> Yes <input type="checkbox"/> |
| If YES – please give the name of the DofE Centre you were registered at:<br>eDofE ID number (if known) :          |

**Personal details:**

|  |   |
|--|---|
| First name:  | Last name:  |
| Date of birth:        /        /   | Primary language English <input type="checkbox"/> Welsh <input type="checkbox"/> Other <input type="checkbox"/> |
| Email address:   |   |
| Date you wish to start your DofE programme if known (enrolment date): 01 /07 /2021 |   |

When you first sign in to eDofE you will be asked to record some personal details such as your contact details, ethnicity and personal circumstances along with details of any medical needs you may have. This data is used to enable your Leaders to support you doing your DofE programme and for the DofE's statistical and reporting purposes. You will always have a 'prefer not to say' option.

**Declaration:**

I agree to enrol as a participant on a DofE programme. I understand that I will be managing my programme using the online eDofE system. I acknowledge that this system has a set of terms and conditions that I agree to. These terms and conditions are available at [www.eDofE.org](http://www.eDofE.org)

| Print Name | Signature | Date |
|------------|-----------|------|
|            |           | / /  |

**Consent to enrol from parent or guardian (if applicant is under 18 years old).**

I agree to my son / daughter / ward doing a DofE programme. I note that it is my responsibility to check that any activity my son / daughter / ward undertakes for their DofE programme is appropriately managed and insured, unless the activity is directly managed or organised by their DofE group, centre or Licensed Organisation.

| Print Name | Signature | Date |
|------------|-----------|------|
|            |           | / /  |



## DofE Participant Enrolment Form

**Note:**

Data supplied on this form and in eDofE and information about DofE activities recorded in eDofE will be used by the DofE Charity, the Licensed Organisation and DofE centre to monitor and manage DofE participation and progress by young people and manage and support Leaders.

The DofE Charity will use personal data to communicate useful and relevant information to either help participants complete a DofE programme, Leaders/LOs to run DofE programmes more effectively or help the DofE Charity to improve the quality and breadth of its programmes.

We also send emails that contain information about the Charity, DofE negotiated privileged discounts and invites to events and other activities however if you would like to receive these emails you will need to opt in. Once you have opted-in to this you can opt out at any time by visiting [www.dofe.org/preferences](http://www.dofe.org/preferences), or clicking the unsubscribe link that can be found at the bottom of all non-programme related email.

**For Licensed Organisation/Centre administration only:**

|                            |  |
|----------------------------|--|
| Date registered onto eDofE | / /  |
| Expected start date        | / /  |
| Participant Fee received   | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Username                   |  |
| User ID number             |  |