

This annex to the Behaviour Management Policy outlines potential risks to the health and safety of students and staff, that may not already be covered in the school's Behaviour Management Policy. The annex also outlines the consequences for students for risking the health and safety of students and staff, and provides an amended consequences pathway for use whilst the college is undertaking a full return to school. This annex also considers the systems of control as set out in the Department for Education Guidance for full opening: schools.

1. Risking the health and safety of students and staff

Whilst the college welcomes all students back to education under the guidance of full opening of schools, it is important hygiene guidelines and restriction of movement are followed closely. The following list outlines some actions which may risk the health and safety of members of the school community.

- a) Attending the college when either the student is displaying symptoms of Coronavirus or a member of their household does.
- b) Not maintaining high levels of respiratory and hand hygiene (e.g. use of sanitiser or "Catch it, Bin it, Kill it").
- c) Failing to follow procedures laid out to students in terms of the smooth operation of the school, for example unauthorised mixing with students from other year groups or accessing unauthorised areas.

This list is not exhaustive and staff should apply common sense when making judgements over risk.

Consequence pathway

- 1.1 If a student wilfully risks the health and safety of staff or other students, the behaviour will be logged immediately by a member of staff and an appropriate sanction imposed.
- 1.2 On the first occasion, contact will be made with the parents/carers of the student by pastoral/senior leadership team.
- 1.3 If the student repeats the behaviour, the school is still able to use the full range of major sanctions as outlined in the Behaviour Management Policy if it sees fit.

In all cases, the safety of the school community will be the deciding factor in dealing with any behavioural issues.

2. Behaviour management consequence pathway update

There will be no provision for break and lunch detention and limited provision for isolation of students. Senior Leadership Team (SLT) and pastoral staff will be on duty and will check lessons on a regular basis to support teachers in managing behaviour where necessary. Student behaviour will be logged on Bromcom, the school management information system, as previously.

The following consequences pathway needs to be adhered to, to manage behaviour.

C1 – This is the first formal warning a class teacher should issue. They will notify the student that they are logging the behaviour and it will appear on their record.

C2 – If poor behaviour continues, the class teacher will issue a C2 on the system and notify the student that they will now contact home as they have concerns about their persistent poor behaviour. **(Class teacher to make contact home. *)**

C3 – If the poor behaviour continues, the class teacher will relocate the student within the year group zone and adhere to the relocation time table. This will be logged on Bromcom. The student will be issued with a 20 minute after school detention; parents will be notified that this sanction has been issued. **(Class teacher to make contact home. *)**.

C4 – If the poor behaviour continues whilst relocated, a C4 can be issued. This is a 40 minute after school detention. Parents will be notified that this sanction has been issued. **(Class teacher to make contact home. *)**.

C5 – C5 detentions will be issued by pastoral staff or SLT. This is a full day of isolation and up to an hour detention on the same day. Parents will be notified that this sanction has been issued. **(Pastoral staff/SLT to make contact home. *)**.

Homework

If a student is persistently not completing homework, the class teacher may issue a C3. **(Class teacher to log and make contact home. *)**

Lateness

If a student is late to school, a C3 will be issued. If a student is late to lesson without a valid excuse, a C3 can be issued by the class teacher.

Uniform

The expectation is that all students will be in full uniform all of the time (please refer to the uniform policy for the guidelines). Uniform includes appropriate jewellery and makeup/nails.

Routines

- Students will have a first check of their uniform whilst lining up at their designated assembly point before entering the school. Any obvious issues may be dealt with by form tutors and/or pastoral at this point.
- Tutors should also make a check of uniform and jewellery upon entry to their form bases. Any issues should be logged (see below).

Rewards/sanctions

- Any uniform issue that is picked up, must be logged through Bromcom so that students can be tracked and uniform improved.
- **First issue** - in the first instance of a uniform issue, a student should be issued with a C2 (uniform). This should be logged on Bromcom by the student's form tutor, and an e-mail sent home to inform parents/carers that the problem must be rectified the following day.
- **Continuing issue(s)** - where a student has a continued issue with their uniform (e.g. they come to school in incorrect uniform on more than one occasion), they should be issued with a C3 detention, which will be sat after school.
- **Further sanctions** - may be imposed by the pastoral team or SLT, if uniform issues become persistent.
- **Rewards** - over the course of each half-term, the number of sanctions for each form will be counted and the form(s) with the fewest sanctions will receive an award through their head of year.

Parental contact

- It is important that parents/carers are kept informed of any issues, so that these problems can be solved.
- In the first instance of any issues, the student's form tutor should make contact home after issuing a C2.

- It is understood that sometimes uniform problems happen through no fault of the student or parent/carer and it can be difficult to rectify the situation immediately. In those instances, tutors/pastoral will liaise with the student's family to find a solution. (e.g. a student's shoes cannot be replaced until the family can visit shops at the weekend.)

Spare uniform

- If a student's uniform is inappropriate for school, (e.g. not wearing a polo shirt), students will be expected to change into spare uniform.
- Stock of clean, spare uniform will be kept in each of the pastoral manager offices and will be issued to students as necessary. Any uniform issued should be collected by the student themselves.
- Any borrowed uniform will be returned by the student when the uniform issue has been rectified and will be placed by the student into a uniform bin available in room 018. This uniform will then be washed and stored for 72 hours before being re-issued.

**Some students will only be contacted by their head of year or pastoral manager. These students will be indicated on Bromcom. Class teachers will log the behaviour and inform the head of year or pastoral manager, who will make contact on the class teacher's behalf.*

Emergency assistance

There should very little need for emergency assistance, as most behaviour incidents will fall into the consequences pathway and any disruption will lead to relocation before it has the chance to escalate.

If emergency assistance is required the electronic messaging service which alerts staff on call should be used. There will be no use of a physical red card when the school re-opens in August 2020.