



November 2019

Dear Parent/Carer

Re: Post 16 Application Process

There have been changes to the post 16 application process for colleges across the city and county this year, which has resulted in there no longer being a centralised procedure. Year 11 students have recently received information about the 2019-20 post 16 application process in assembly. We have directed students to the Positive Steps at 16 website www.ps16.co.uk to search for information about the different colleges and the courses that they are offering. The information on this website is up-to-date and is a working prospectus for the students to use as they complete their applications.

In the first instance, students will need to complete a **Brockington post 16 choices form** which is available on the student portal on the school website or via <http://bit.ly/2POHSut>. The choices form needs to be completed by **Wednesday 20 November 2019**. Students can access and complete the choices form at home, but will also be supported to do so, in school, during form time. To access the choices form, students will need their school email and password and also their admission number. Admission numbers have been distributed to students during form time and copies of these can be obtained from Mrs Smith, Head of Year, or their form tutor.

From Wednesday 20 November, Brockington College staff will check the information on the choices form and the personal statements of all students. A final copy will then be made available to students and parents by Monday 25 November 2019.

We have agreed with two of our feeder colleges, Bosworth Academy and North Warwickshire and South Leicestershire College, that they will accept our completed choices form as an application to their college. We will send these applications on behalf of the students, once the choices form and personal statement have been finalised. All other colleges will require preferably a direct application, or an application via the Positive Steps at 16 website www.ps16.co.uk. Beauchamp College, Beauchamp City Sixth Form and Countesthorpe and Leysland Community College are only accepting applications through the Positive Steps at 16 website www.ps16.co.uk. Students wishing to apply will need to set up a Positive Steps at 16 account and should select the 'out of area or not listed' option from the current school drop down list to do this.

We appreciate that parents may wish to support their child in applying to post 16 providers independently. Please feel free to do this from 25 November 2019, once in receipt of your child's final choices form and personal statement. Students who do not wish to apply independently, will be supported in school to make their college applications.

If you have any queries about the process, please do not hesitate to contact either myself or Mr R Patel, Assistant Principal at school, on 0116 2862722 or via email: sjh@brockington.leics.sch.uk or rp@brockington.leics.sch.uk

Yours sincerely

Miss S Heggs
Assistant Principal



Application process timeline

Admissions number given to students	31/10/2019
Brockington post 16 choices form completed by all Year 11 students	20/11/2019
Parents and students receive final Brockington post 16 choices form to support direct applications	25/11/2019
Direct application workshops begin in school where students have not applied independently	25/11/2019

Applying to specific colleges after the Brockington post 16 choices form is complete

Beauchamp College and Beauchamp City Sixth Form College	PS16.co.uk
Bosworth Academy	Brockington choices form accepted
Brooksby Melton College	Direct application or PS16.co.uk
Countesthorpe and Leysland Community College	PS16.co.uk
Gateway Sixth Form College	Direct application or PS16.co.uk
Hinckley Academy & John Cleveland Sixth Form Centre	Direct application
King Edward VI College, Nuneaton	Direct application
Leicester College	Direct application or PS16.co.uk
Loughborough College	Direct application or PS16.co.uk
Lutterworth College	Direct application only by 29 November 2019
North Warwickshire and South Leicestershire College	Brockington choices form accepted
Stephenson College	Direct application or PS16.co.uk
Wigston College	Direct application or PS16.co.uk
Wyggeston & Queen Elizabeth I College	Direct application or PS16.co.uk