



31 October 2019

Dear Parents/Carers

**Re: Changes to the internal structure of the school day
from Monday 4 November to Friday 22 November 2019**

To support the Year 10 and Year 11 mock exams, we will be changing the times of break and lunch for all students next week, from Monday 4 November to Friday 22 November 2019, inclusive. Details of the changes are as follows:

Key Stage 3 students (Years 7, 8 and 9)

- Break will change to **11.05am to 11.25am**.
- Lunch will change to **1.25pm to 1.55pm**.
- We advise Key Stage 3 students to ensure they eat breakfast at home during this week, as their break and lunches will be later than usual.

Key Stage 4 students (Years 10 and 11)

- Break will change to **10.05am to 10.25am** (or immediately after the morning exam for Year 11)
- Lunch will change to **12.25pm to 12.55pm**.

Break and lunchtimes will revert back to normal times at the start of the week commencing Monday 25 November 2019.

Yours sincerely

Jon Barton
Vice Principal

