



10 May 2019

Dear Parents/Carers

Re: Temporary change to the school day

To support the Year 11 examinations, we will be swapping the times of break and lunch for Key Stage 3 and Key Stage 4 students from the start of next week, Monday 13 May, until Friday 28 June 2019, inclusive. We will also be changing the start time of period 1 for the duration of the exam period.

Details of the changes are as follows:

Period 1 and form time (all pupils)

- Pupils must arrive at school by 8.35am latest
- Period 1 will begin at 8.40am and will finish at 9.40am
- Form time/assembly will take place from 9.40am until 10.05am

Key Stage 3 pupils (Years 7, 8 and 9)

- Break will be from **11.05am to 11.25am**
- Lunch will be from **1.25pm to 1.55pm**
- We advise Key Stage 3 pupils to eat breakfast at home before school, as their break and lunches will be later than usual

Key Stage 4 pupils (Years 10 and 11)

- Break will be from **10.05am to 10.25am** (or immediately after the morning exam for Year 11)
- Lunch will be from **12.25pm to 12.55pm**

We will return to our usual timings at the start of the week commencing Monday 1 July 2019.

Yours sincerely

Jon Barton
Vice Principal

