

April 2019



Brockington College

A Church of England Academy

LEARNING TO LIVE LIFE TO THE FULL

Dear Parent/Carer

Now that the spring term is well underway, we would like to give you the opportunity to discuss your child's progress so far this academic year. I would therefore like to invite you to attend the Year 7 Consultation Evening on Wednesday 1 May 2019. We hope that you have had the time to study your child's progress report and to congratulate them on their achievements to date.

The Year 7 Consultation Evening will be held on the date below:

Wednesday 1 May 2019 (4.30 pm to 7.30 pm)

Please note that the last appointment time with a member of staff is 7.20 pm

Our electronic booking system will be **open at 6.00 pm on Monday 8 April 2019 and will remain open until 6.00 pm on Thursday 11 April 2019**. Please find enclosed details on how to access the online booking system, along with your unique login code.

If you do not have internet access, appointments can be booked by telephoning the college office between **Tuesday 9 April 2019 and Thursday 11 April 2019, but only between 3.30 pm and 4.30 pm**, when a dedicated member of staff will be available to take your call.

Appointments on the evening have been limited to a maximum of 5 minutes in order for as many parents as possible to see teaching staff. We regret that we are unable to offer two sets of appointments for parents who may wish to see members of staff separately. Unfortunately, there is not the capacity to offer this service. **If you are unable to secure an appointment with a member of staff or require more than a 5 minute appointment, please contact the college to arrange an appointment at a mutually convenient time.**

If you require any further details, please do not hesitate to contact Mr Clark (Head of Year 7) at the school.

Yours sincerely

Mr Chris Southall
Principal



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