



October 2018

Dear parent/carer,

Re: GCSE Food Preparation and Nutrition Non-Examined Assessment Deadlines

As part of your son/daughter's GCSE Food Preparation and Nutrition course, they need to complete two Non-Examined Assessments (NEA). These take the form of two projects completed in class time. The first NEA accounts for 15% of the overall grade and the students have already completed this.

The second NEA, which accounts for 35% of the overall grade, will begin on the 5th November 2018. This NEA is divided into five different sections, each of which is important for the overall project. It is very important that all students complete each section of the NEA in good time to allow for any final changes before grades are submitted. As such, we have set the following deadlines for each separate part of the assessment:

<u>Section</u>	<u>Deadline</u>
1. Researching the task	13.11.18
2. Demonstrating technical skills (four dishes)	30.11.18
3. Planning for the final menu	18.01.19
4. Making the final dishes (3-hour practical exam)	25.01.19
5. Analysing and evaluation	08.02.18

Your child's work will be reviewed following each of these dates and you will be informed of their progress. I would appreciate it if you could reiterate to your child the importance of keeping to these deadlines and of the need to give the NEA their full effort to maximise their potential of a good grade in the summer exams.

If you have any queries about the process, please do not hesitate to contact me at College.

Yours sincerely,

Sarah Leedham
Food Preparation and Nutrition

