



October 2018

Dear parent/carer,

Re: GCSE Design and Technology Non-Examined Assessment Deadlines

As part of your son/daughter's GCSE Design and Technology course, they need to complete a Non-Examined Assessment (NEA). This takes the form of a long-term project completed in class. The NEA accounts for 50% of the overall grade so it is vital that every student works to achieve their full potential.

The NEA is divided into six different sections, each of which is important for the overall project. It is very important that all students complete each section of the NEA in good time to allow for any final changes before grades are submitted. As such, we have set the following deadlines for each separate part of the assessment:

<u>Section</u>	<u>Deadline</u>
1. Identifying and investigating design possibilities	26.10.18
2. Producing a design brief and specification	26.10.18
3. Generating design ideas	16.11.18
4. Developing design ideas	14.12.18
5. Realising design ideas	01.02.19
6. Analysing and evaluation	01.03.19

Your child's work will be reviewed following each of these dates and you will be informed of their progress. I would appreciate it if you could reiterate to your child the importance of keeping to these deadlines and of the need to give the NEA their full effort to maximise their potential of a good grade in the summer exams.

If you have any queries about the process, please do not hesitate to contact me at College.

Yours sincerely,

Sean Ogleby
Head of Design and Technology

