



October 2018

Dear Parent/Carer

Re: Y9 Jaguar Land Rover Engineering Experience

We would like to invite your son/daughter to a 'Jaguar Engineering Experience' which will be held at **Jaguar Land Rover's Education Business Partnership Centre, Castle Vale on Thursday 14th February, 2019**. This is a wonderful opportunity for Year 9 students to gain a valuable insight into the various roles available within an innovative, car design, programming, testing and engineering sector of the employment industry.

A typical visit starts with a safety presentation followed by a video detailing the history and product range of Jaguar/Land Rover. Students are then taken on a tour. With an experienced Guide, the tour takes students through the Press shop, Body-in-White build and, Trim & Final stage with an explanation of Right-First-Time, Just-In-Time and Lean Working to show how a modern manufacturing facility operates.

On site, Jaguar Land Rover are currently building the XF, XF Sportbrake, XJ, XE and the F-Type. As part of a visit to the factory, students can get a real life, first-hand experience of how these vehicles are produced. Students can develop their knowledge and understanding of the world of work and make connections between what they learn in the classroom and real life business and manufacturing practice.

The approximate cost for transport and tickets to the event will be £30.00, which will need to be paid via Parent Pay **by Friday 31st January 2019**. Transport will depart from Brockington at approximately **8.50 am** and students will return to school at approximately **3.30 pm**. Please be aware that if your child gains a place on this trip, they will need to wear school uniform and bring a packed lunch with them. To comply with Health and Safety legislation, Jaguar Land Rover state that,

All students must wear school uniform unless the school does not have a uniform. All visitors who wish to tour the site must have their arms and legs fully covered (no shorts allowed), with appropriate footwear – no sandals or open toe shoes will be allowed.

We would very much like this visit to take place. However, the visit is an "optional extra" under the 1996 Education Act and the school is allowed to make a charge in full. If there are not sufficient pupils to make the trip viable, then the trip will be cancelled and a full refund will be given. We must make it very clear that no funds whatsoever exist for this activity. Parents/carers of children in receipt of free school meals are entitled to 'Opportunity Funding' to cover the cost of the trip and should tick the relevant box on the reply slip below. If the trip is over-subscribed, we will give priority to students who have demonstrated positive behaviour and have good attendance records, with names picked at random. Pupils not selected for the trip will receive a full refund.

To secure a place for your child, please return the reply slip by **Friday 31st January**.

Yours sincerely,

Miss Howard
More and Most Able Coordinator

&

Mr Ogleby
Head of Design and Technology



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Please complete and return to Mr Ogleby via reception by Friday 31st January 2019.

Pupil Name: _____

Tutor Group: _____

Medical condition(s): _____

I undertake to inform the staff of any change in the medical circumstances between returning this form and the trip date of Thursday 14th February 2019 to the Jaguar Engineering Experience at Castle Vale.

I understand that my son/daughter will be covered by an insurance policy that specifically covers school trips, a copy of which is available to me, should I so request. I also give permission for photographs/videos to be taken for publicising the event.

I would like to apply for a place on this trip for my child. I have paid £30.00 via Parent Pay.	<input type="checkbox"/>
or	
I confirm I have submitted an 'Opportunity Funding' application form	<input type="checkbox"/>

Signed by: _____
(By the adult with legal responsibility for the young person)

Date: _____

