



May 2018

Dear Applicant

**Re: Fixed-Term Position of Kitchen Assistant – Grade 2: £7,551 pa (actual salary)  
20 hours per week term time + 5 days (46.04% FTE)**

Thank you for your interest in this position. You will find attachments and relevant information pertaining to the post within the application pack on our website.

We have a position available for a kitchen assistant to work from 10.00 am to 2.30 pm (including a 30-minute unpaid break), Monday–Friday during term time, plus five additional days during school holidays. The position will commence as soon as possible on a twelve-month, fixed-term contract. The successful candidate will be required to assist in the preparation, simple cooking and serving of food and beverages and general kitchen duties, under the direction of a senior graded member of staff.

Brockington College is a highly successful 11-16 school with 1,290 pupils currently on roll, however pupil numbers will eventually settle at 1,250 pupils, as our larger cohorts move through the school. We converted from an 11-14 high school to an 11-16 school in September 2015 and our first cohort of Year 11 pupils took their GCSE examinations in May and June 2017. Pupils attending the school live in the catchment villages of Enderby, Narborough, Huncote, Thurlaston and Croft, and the school is a popular choice for pupils from a wide out of catchment area from Leicester City to the north and Stoney Stanton to the south.

Members of staff at the college are incredibly hard-working and caring and we expect all employees to adopt these standards and support the values and ethos of the college, of which we are very proud. If you wish to join us, you will need to be positive, resilient, hard-working and effective, committed to our ethos and have a good sense of humour!

The closing date for receipt of applications is Friday 25 May 2018 at 9 am and, although they can be posted, we prefer applications by e-mail to [recruitment@brockington.leics.sch.uk](mailto:recruitment@brockington.leics.sch.uk).

The college is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is therefore, subject to an enhanced DBS disclosure.

Please accept my apologies at this point, if you do not receive a reply to your application. We will contact only those applicants that are invited to the interview stage, due to the amount of applications that we usually receive.

Yours sincerely

Mr Chris Southall  
Principal

