



May 2018

Dear Parents/Carers

Re: Year 11 GCSE Exams

As mentioned in the recent Brockington Bulletin newsletter, I am really proud of the commitment to revision being shown by the majority of Year 11 pupils. As examinations begin next week, I would like to take this opportunity to go through final arrangements.

We recently issued all Year 11 pupils with their 'Exam Booklet' for the forthcoming exams. A copy of the booklet is also available on the college website, www.brockington.leics.sch.uk/exams/, for your information. The Exam Booklet outlines all procedures around the forthcoming exams. It is essential that all pupils adhere to all exam procedures and I would really appreciate your support in going through the booklet with your child to ensure they fully understand what is expected of them.

Some of the most essential things to get right are as follows:

- Place your child's individual exam timetable in a prominent place and highlight dates and times
- Morning exams all start at 9 am and afternoon exams at 1.15 pm
- From Monday 14 May onwards, Year 11 pupils will have the earlier break and lunch to provide the time for afternoon exams
- If your child is going to be absent from an exam, we **must** have immediate contact from you at home, so that appropriate advice can be given. This must be followed by a medical certificate provided to our Exams Officer, Mrs Warner
- Pupils must arrive on time for exams. Pupils will begin to go up to the exam hall from either 8.40 am or 1.00 pm in order for examinations to begin promptly. Lateness may result in pupils not being permitted to enter the exam hall to complete the exam
- Please ensure that your child is fully equipped for all examinations. This includes:
 - a clear pencil case
 - black pens
 - pencils
 - ruler
 - eraser
 - protractor (maths)
 - pair of compasses (maths)
 - scientific calculator (maths and science)
 - coloured pencils (technology)
- Full uniform must be worn for all exams
- All pupils should have a clear plastic bottle of water (without a label) for all exams
- No communication between pupils is allowed at any point during an exam
- Mobile phones and electronic devices are not allowed inside any exam venue



Arrangements for Year 11 pupils, once the examinations commence, follow. We will regularly update and remind both pupils and parents/carers, once the examinations start.

All pupils will remain at school on full-time timetables prior to the May half-term holiday, which starts on Saturday 26 May 2018. We have made arrangements prior to the half-term holiday for Year 11 pupils to attend normal lessons in order to receive specialist teacher advice in preparation for exams still to come. For a minority of lessons, pupils will have completed their final exam in the subject and will be expected to bring revision materials for other exam subjects to these lessons.

During the initial period after the May half-term holiday, Monday 4 June to Tuesday 12 June 2018, there will be a phased period of study leave for Year 11 pupils. This commences with full-time attendance at school and there is a gradual increase in study leave as more exams are completed, so that by Wednesday 13 June 2018, pupils will be attending school for their exams only.

The final examination that all pupils will sit together is on Friday 15 June 2018. At the end of this morning examination, there will be a short Year 11 Leavers' Assembly in order to celebrate the official end of secondary school education for all pupils, as we release them to adulthood! All Year 11 pupils will attend this assembly. Some pupils will have exams in the week following, with the last day of exams being Thursday 21 June 2018.

It is essential that 11 years of education are not wasted due to lowering of standards during the exam period and clearly all pupils will need to persevere throughout this challenging period. There will be days when exams will need to be followed by some evening revision and days when there needs to be longer periods of rest and recovery. Please keep encouraging your child with their revision and check that they are revising appropriately, as well as relaxing, sleeping and eating appropriately.

We wish all pupils (and parents/carers) the very best of luck as the examinations commence, but do let us know if there are any concerns at any point during the examinations.

Thank you for your continuing support.

Yours sincerely



Mr Chris Southall
Principal