

Marking Policy – Guide for Parents

Aim:

- To ensure that all our pupils have their worked marked in such a way that it improves their learning and builds their self-confidence and their self-esteem
- To enable our pupils to be able to say
 - What they are good at
 - How they can improve
 - The level or grade they are performing at

The marking of your child’s work will be undertaken in a variety of different ways. The following table gives you a guide as to the type of marking you and your child should see in their books.

The frequency of each type of marking will depend on the subject. Those subjects which only have 1 lesson a week (Music, Drama, Art, ICT and RS) will only give written feedback once per term. This is due to the fact that staff in these subjects may teach over 600 pupils a week and are unable to provide feedback to pupils as frequently.

	Type of Marking	What it looks like
1	Acknowledgement	Work stamped or signed and dated. It means the work has been checked for completion.
2	Quality Teacher Marking	<i>Two strengths and a what next?</i> This is detailed feedback and relates to how well the learning objectives have been met in class or for homework. It gives the next step to improve the work. Staff will identify up to 2 aspects of the work your child has done well and an area they should focus upon in order to improve. Pupils will have the chance to respond to the areas for improvement either through written work or questioning.
3	Knowledge Exercises	Results from tests e.g. tests marks out of 20 It could also be an assessment which may be given a level or grade
4	Quality Marking by Pupils	Peer or self- assessment that includes positive comments and suggestions for improvement from given criteria

The most important marking is Quality Teacher Marking. Pupils should have their books quality marked once every 9 lessons as a minimum and 12 as a maximum (the frequency of the lessons vary between subjects so core subjects will be marked more regularly than foundation subjects).

Please note: Not all work will be set in exercise books. Extended pieces of work may be done as a separate document. Some subjects set on-line tasks which can be accessed by pupils from home and which give an analysis of their strengths and weaknesses.

A homework timetable is published annually and can be found on the school website. It gives the frequency of homework and the approximate length of time pupils should spend on their work. This can be seen on ‘show my homework’.

Effort:

Pupils may be rewarded for their effort with a variety of stickers/stamps or comments in their books to acknowledge the effort they have put into their work.

They may also receive merits; commendations and communication home which reflect either effort and/or achievement.

Monitoring:

Senior and middle leaders check the frequency and quality of marking each term in order to ensure that the marking policy is adhered to by all teachers. Any issues regarding marking will therefore be dealt with quickly.

A copy of the full policy can be found on the school website